

Chair's Reflections on 2023/24

2023/24 was a very successful year for the PTA. At the start of the school year we set a target of £7k to raise and to engage with the school community more for feedback, support and volunteering. We exceeded our fundraising target, reaching £10,557.93. We also got a lot more support from the amazing school parent / family community, which enabled us to provide a range of activities and events. Every bit of help we receive adds so much value to the PTA and everything we do.

Implementing the WhatsApp class reps has been key to improve our communications adding to the already existing school emails and newsletters. We are aware that parents have busy lives so seeing the information in various places is only a positive thing!

We ran our usual Summer Fair that as expected was our biggest money maker of the year with over half of our fundraising coming from this event alone. New events we tried this year were Paint & Sip following suggestions from parents for some adult only events and also a valentine's day colouring competition to spread some love and happiness. These only raised small amounts of money but we're intended to be things to bring the school community together in different ways.

We provided a number of grants to both schools to pay for repeat activities but also equipment like glockenspiels, the nurture room and the e-safety talks provided by the 2 Johns.

We hope to continue the success we have had in 2023/24 into the new school year and build on the great work that has been done and work even more closely with the fantastic school community.

Lindsay

Lindsay Wingate

Writtle Schools PTA Chair, 2023/24

Writtle PTA Treasurer's Report – Academic Year 2023/24, Period 01/09/2023 – 31/08/2024

Prepared by L. Morris – 15/09/2024

Academic Year 24/25

Opening Balance Sept 2023		<u>£19,298.99</u>
	(Account Funds)	£14,179.22
	(Cash on Hand)	£542.00
	(Received from WJSPA ¹)	£4,577.77
Raised through events / sales (Net of attributable expenses)		£10,557.93
Misc Expenditure total ²		£153.00
Grants Made ³		£6,575.95
Closing Balance Aug 2024 (Total funds carried forward)		<u>£23,127.97</u>
	(Account Funds)	£22,727.97
	(Cash on Hand)	£400.00

***Notes:**

¹Cash funds (£635.04) received from WJSPA 01/09/2023, account funds (£3,942.73) received 06/06/2024. PTA function merged from AGM 2023.

² Parentkind annual membership

³ See schedule of grants

Schedule of fundraising / events 2023-24

Date	Event / Purchase	Income - card	Card charges	Income - cash	Income - bank	Expenses	Profit	
19/10/2023	Parent's evening refreshments	£6.00	£0.11	£5.89	£0.00	£76.93	-£65.15	
31/10/2023	Pumpkin decorating	£157.00	£7.02	£273.00	£0.00	£54.47	£368.51	
8/12/2023	Festive shop	£16.00	£1.26		£0.00	£0.00	£14.74	
8/12/2023	Elfridges gift store	£750.50	£58.91	£7.50	£0.00	£168.95	£530.14	
8/12/2023	Festive Movie night	£836.00	£66.54	£3.00	£0.00	£115.01	£657.45	
18/12/2023	Christmas cards	£0.00	£0.00	£0.00	£523.39	£14.58	£508.81	
18/12/2023	Crazy Hair Day	£0.00	£0.00	£0.00	£0.00	£24.00	-£24.00	
14/2/2024	Valentine's colouring	£23.00	£11.70	£48.32	£0.00	£70.50	-£10.88	
22/3/2024	Parent's evening refreshments	£0.00	£0.00	£0.00	£0.00	£45.95	-£45.95	
4/3/2024	Someone special - Mother's Day	£450.00	£48.13	£3.00	£0.00	£32.98	£371.89	
23/3/2024	Paint & Sip - trial	£30.00	£0.53	£450.00	£0.00	£370.00	£109.47	
1/4/2024	Easter egg hunt	£399.00	£38.50	£0.00	£0.00	£35.94	£324.56	
26/4/2024	Cake sale	£67.00	£0.50	£192.60	£0.00	£0.00	£259.10	
25/5/2024	Inflatables day - tickets	£1,995.00	£69.43	£175.00	£0.00	£1,725.00	£375.57	
25/5/2024	Inflatables day - refreshments	£84.50	£2.94	£206.40	£0.00	£89.17	£198.79	
25/5/2024	Inflatables day - Ice cream van	£0.00	£0.00	£0.00	£189.00	£0.00	£189.00	£763.36
18/5/2024	Paint & Sip - 18/05	£540.00	£50.00	£30.00	£0.00	£380.00	£140.00	
25/6/2024	Sports day - refreshments	£94.00	£0.50	£85.00	£0.00	£116.62	£61.88	
29/6/2024	Summer fair	£570.50	£7.50	£5,017.53	£400.00	£637.45	£5,343.08	
YE	Barleylands tickets	£1,285.00	£80.25	£260.00	£0.00	£850.00	£614.75	
YE	Adventure Island tickets	£1,540.00	£143.01	£35.00	£0.00	£1,200.00	£231.99	c/f 10

YE	Easyfundraising / pre-loved uniform/Bag2School	£0.00	£0.00	£0.00	£0.00	£0.00	£404.17	
	Totals	£8,843.50	£586.82	£6,792.24	£1,112.39	£6,007.55	£10,557.93	

Schedule of grants made

Date	Event / Purchase	Expenses	Notes
24/11/2023	National Elf Service (Xmas books)	£281.00	WIS
11/3/2024	Xmas Panto, breakout room, glockenspiels	£2,192.50	WIS
27/6/2024	Year 2 leavers hoodies	£357.10	WIS
27/6/2024	2 Johns, skip hire	£1,491.00	WIS / WJS
5/7/2024	Year 6 leavers hoodies	£1,288.00	WJS
1/7/2024	Olympics workshops	£370.00	WIS
19/7/2024	Year 4 chocolate day subsidy	£212.00	WJS
19/7/2024	Year 6 leavers party	£234.35	WJS
19/7/2024	Year 2 leavers ice creams	£150.00	WIS
	Totals	£6,575.95	

Treasurers Comments

- The academic year 2023-24 marked the first full year of the single 'Writtle Schools' Parents association. For this reason, a direct comparison of accounts to previous year has not been included in this statement. The merger and restructure of the association and charity fund is expected to be completed during the 2024-25 year, subject to approval of plans at the AGM.
- The main fundraising event of the year continues to be the summer fair, which contributed over 50% of the annual total raised. Elfridges, festive movie event and Christmas cards proved an excellent replacement for a Christmas fair, raising a little under £1,700 across 3 projects. The new inflatable event contributed £763 to the total and was very well received by the school community. In line with the committee's aim to make events for the children accessible to all pupils, a number of 'funded' places were made available at the discretion of the schools.
- 3rd party tickets have been a successful addition to the regular fundraising events, and will be considered for repeat in the new year.
- Online payments and bookings have given parents a cash-free option and lead to quick sales of tickets for events.